Republic of the Philippines
Province of Surigao del Sur
Municipality of Barobo
-ooOoo-

OFFICE OF THE SANGGUNIAN SECRETARY

October 26, 2026

THE SANGGUNIANG PANLALAWIGAN
Thru: ***EDGAR G. PEREZ II, LLB***
Secretary to the Sangguniang Panlalawigan
Capitol Hills, Telaje, Tandag City

TANGGAPAN NG SANGGUNIANG PANLALAWIGAN
RECEIVED
DATE: 10/27/25
BY:
TIME: 3:00pm
TANDAG CITY, SURIGAO DEL SUR

Sir;

We are forwarding to your level the copy of **ORDINANCE NO. 17, S. of 2026** enacted by the Sangguniang Bayan, for your information, reference and appropriate action.

ORDINANCE NO. 17
Series of 2026

"ORDINANCE AMENDING ARTICLE XXVI (LOCAL CIVIL REGISTRY FEES), SECTION 129 OF TAX ORDINANCE NO. 01, SERIES OF 2022, OTHERWISE KNOWN AS THE REVENUE CODE OF THE MUNICIPALITY OF BAROBO, AS AMENDED, BY PROVIDING FOR THE WAIVER OF FEES AND PENALTIES FOR CERTAIN CIVIL REGISTRATION AND VITAL STATISTICS TRANSACTIONS, AND FOR OTHER PURPOSES"

Kindly acknowledge receipt thereof.

Thank you.

Very truly yours,

MAYFLOR A. CAGOCO
Sangguniah Secretary

Purok-1A, Poblacion, Barobo, Surigao del Sur Area Code: (086) 8500-204 sangguniangbayan.barobo@gmail.com

Republic of the Philippines
Province of Surigao del Sur
Municipality of Barobo
OFFICE OF THE SANGGUNIANG BAYAN

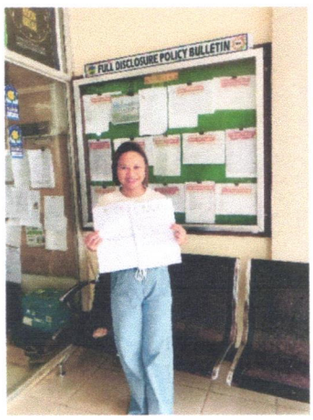
CERTIFICATE OF POSTING

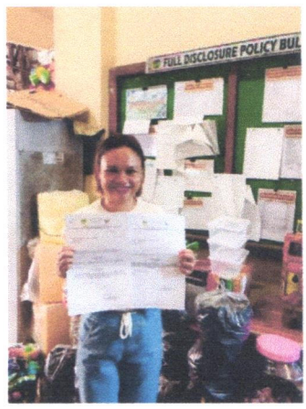
In compliance to Section 59 of RA 7160, Article 113, IRR of RA 7610, the hereunder approved ordinance is hereby posted:

ORDINANCE NO. 26, SERIES OF 2026 "ORDINANCE AMENDING ARTICLE XXVI (LOCAL CIVIL REGISTRY FEES), SECTION 129 OF TAX ORDINANCE NO. 01, SERIES OF 2022, OTHERWISE KNOWN AS THE REVENUE CODE OF THE MUNICIPALITY OF BAROBO, AS AMENDED, BY PROVIDING FOR THE WAIVER OF FEES AND PENALTIES FOR CERTAIN CIVIL REGISTRATION AND VITAL STATISTICS TRANSACTIONS, AND FOR OTHER PURPOSES"

DATE ENACTED:	**July 7, 2026**
DATE APPROVED:	**October 21, 2026**
DATE POSTED:	**October 26, 2026**
PLACE OF POSTING:	**PUBLIC MARKET** **MUNICIPAL HALL** **PUBLIC TERMINAL**







MAY FLOR A. CAGOCO
Sangguniang Secretary

Republic of the Philippines
Province of Surigao del Sur
Municipality of Barobo
-ooOoo-
OFFICE OF THE SANGGUNIANG BAYAN
Purok-1A, Poblacion, Barobo, Surigao del Sur | Area Code: (086) 311-1355 | sangguniangbayan.barobo@gmail.com

EXCERPTS FROM THE MINUTES OF THE 23RD REGULAR SESSION OF THE SANGGUNIANG BAYAN OF BAROBO, SURIGAO DEL SUR, HELD ON JULY 7, 2026 AT THE SB SESSION HALL

PROVINCE OF SURIGAO DEL SUR
Office of the Secretary to the Sangguniang Panlalawigan
Tel. No.: 086-2115832
Email: ossp@surigaodelsur.gov.ph
OSSP-26-06482

Present: 12

HON. ALLAN C. BERNAL
Vice Mayor / Regular Presiding Officer

REGULAR SANGGUNIANG BAYAN MEMBERS:

Hon. Narciso A. Moresca	- Sangguniang Bayan Member
Hon. Mary Grace R. Sanchez	- Sangguniang Bayan Member
Hon. Nancy P. Silva	- Sangguniang Bayan Member
Hon. Elena P. Conde	- Sangguniang Bayan Member
Hon. Matias V. Caybot	- Sangguniang Bayan Member
Hon. Alilo S. Luarez	- Sangguniang Bayan Member
Hon. Robert Louis D. Avila, III	- Sangguniang Bayan Member
Hon. Maria Sharon B. Balahay	- Sangguniang Bayan Member

EX-OFFICIO MEMBERS:

Hon. Arnel A. Templanza	- ABC President/Ex-Officio Member
Hon. Ethel M. Rosales	- SK Fed. President/Ex-Officio Member
Haw. Christopher B. Tobias	- IP Representative/Ex-Officio Member

Guests: 2

Hon. Judith C. Martizano and Council	- BLGU-Rizal
Mr. John Rhel Martizano	- Admin Aide, Tourism-MO

SANGGUNIANG PANLALAWIGAN
TANGGAPAN
RECEIVED
DATE: 10/27/26
BY:
TIME: 3:50 pm
TANDAG CITY, SURIGAO DEL SUR

ORDINANCE NO. 17
Series of 2026

"ORDINANCE AMENDING ARTICLE XXVI (LOCAL CIVIL REGISTRY FEES), SECTION 129 OF TAX ORDINANCE NO. 01, SERIES OF 2022, OTHERWISE KNOWN AS THE REVENUE CODE OF THE MUNICIPALITY OF BAROBO, AS AMENDED, BY PROVIDING FOR THE WAIVER OF FEES AND PENALTIES FOR CERTAIN CIVIL REGISTRATION AND VITAL STATISTICS TRANSACTIONS, AND FOR OTHER PURPOSES"

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Sponsored by: HON. ELENA P. CONDE
Seconded by: HON. ETHEL M. ROSALES

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WHEREAS, it is the policy of the State to ensure the universal and timely registration of vital events, including births, deaths, and marriages, as a means of establishing legal identity and ensuring access to basic services;

WHEREAS, the **Sangguniang Panlalawigan of Surigao del Sur, through Resolution No. 745-26, series of 2026** enjoined all LGUs in the province to enact ordinances waiving such fees and penalties in support of the BRAP implementation;

WHEREAS, the Local Government Unit of Barobo recognizes the importance of civil registration as a fundamental public service and acknowledges that financial constraints remain a primary barrier for many residents in securing civil registry documents;

WHEREAS, there are still unregistered individuals within the municipality, particularly among indigent families, marginalized sectors, and those residing in geographically isolated and disadvantaged areas;

WHEREAS, the Inter-Agency Committee on Civil Registration and Vital Statistics (IACCRVS), in coordination with the Philippine Statistics Authority, promotes the removal of financial and administrative barriers to achieve inclusive and accessible civil registration systems;

WHEREAS, programs such as the Birth Registration Assistance Project (BRAP) provide mechanisms for assisting unregistered and disadvantaged individuals through the waiver of fees and facilitation of registration;

WHEREAS, there is a need to amend the existing provisions of the Revenue Code of the Municipality of Barobo to institutionalize the waiver of civil registry fees and penalties for qualified beneficiaries.

NOW, THEREFORE, be it ordained by the Sangguniang Bayan of Barobo, Surigao del Sur, in session duly assembled:

SECTION 1. TITLE. This Ordinance shall be known as the **"Civil Registration Fee and Penalty Waiver Ordinance of the Municipality of Barobo."**

SECTION 2. DECLARATION OF POLICY. It is hereby declared the policy of the Local Government Unit of Barobo to ensure the universal, accessible, and timely registration of vital events and to uphold every person's right to legal identity by removing financial and administrative barriers to civil registration, particularly for the poor, marginalized, and vulnerable sectors, in support of the initiatives of the Inter-Agency Committee on Civil Registration and Vital Statistics (IACCRVS) and the Birth Registration Assistance Project (BRAP), through the waiver of applicable fees and penalties.

SECTION 3. AMENDMENT. Section 129 (Imposition of Fees), Article XXVI of Tax Ordinance No. 01, series of 2022, otherwise known as the Revenue Code of the Municipality of Barobo, is hereby amended by providing a provision thereof, to be read as follows:

"***Section 129. Imposition of Fees.*** *... (all existing provisions from paragraphs (a) to (n) are hereby retained and shall remain in full force and effect) ...*

Provided, however, That all the foregoing fees and charges enumerated under this Section, including but not limited to **marriage fees; registration fees for legal instruments; filing fees under Republic Act No. 9048; petitions under Republic Act No. 10172; certification fees; fees for delayed registration of birth, marriage, death, and court orders; certified true copy fees; burial-related fees; legal instrument fees; BREQS service fees; mailing expenses; certificate of finality; and other related civil registry service charges and penalties**, shall be **waived in full for qualified beneficiaries** under this Ordinance, for transactions involving the registration of vital events, issuance of civil registry documents, and related certifications and requirements, subject to the guidelines herein provided."

SECTION 4. COVERAGE OF WAIVER. The waiver shall apply to the following **civil registration and vital statistics (CRVS) transactions**:

a) **Registration of Vital Events, whether timely or delayed**, including:

1. Birth registration;
2. Death registration;
3. Marriage registration;

b) **Issuance of Civil Registry Documents**, limited to:

1. First copy of birth, marriage, or death certificates issued by the Local Civil Registrar;
2. Issuance of certificates during special registration programs, outreach activities, or government-assisted registration drives;

c) **Delayed Registration Requirements**, including:

1. Filing and processing of affidavits for delayed registration;
2. Administrative costs related to supporting documents facilitated by the LGU;

d) **Certifications and Endorsements**, including:

1. Local certifications or endorsements required for registration;
2. Verification documents necessary to facilitate civil registration; and

e) **Other Administrative Fees and Penalties imposed under Section 129 of the Revenue Code**, including:

1. Filing fees;
2. Service charges imposed by the Local Civil Registrar;
3. Penalties for late or delayed registration.

SECTION 5. QUALIFIED BENEFICIARIES. The following shall be entitled to avail of the waiver of fees and penalties:

a) **Indigent individuals or families**, as certified by the Barangay or the Municipal Social Welfare and Development Office (MSWDO), or identified under the Department of Social Welfare and Development (DSWD) programs such as the Pantawid Pamilyang Pilipino Program (4Ps);

b) **Unregistered individuals**, particularly those without existing records;

c) **Members of marginalized and vulnerable sectors**, including but not limited to:

- Indigenous Peoples (IPs);
- Residents of Geographically Isolated and Disadvantaged Areas (GIDAs);
- Children in need of special protection;
- Senior citizens without civil registry documents;
- Persons with disabilities (PWDs);

d) **Beneficiaries endorsed under government-assisted civil registration programs**, including the Birth Registration Assistance Project (BRAP), Civil Registration Month activities, and similar initiatives; and

e) **Disaster-affected individuals** who have lost or have no access to civil registry documents due to natural or man-made calamities.

f) **(Other civil qualified beneficiaries to be specified by the LCR, if there is any)**

SECTION 6. REQUIREMENTS FOR AVAILMENT. To avail of the waiver, the applicant shall submit any of the following:

a) **Proof of Eligibility**, such as:
- Barangay Certificate of Indigency;
- Certification from the MSWDO;
- Proof of inclusion in DSWD programs (e.g., 4Ps);
- Certification from an authorized Indigenous Peoples leader or appropriate agency, where applicable;

b) **Supporting Documents** necessary for the registration of vital events, which may include but are not limited to:
- Baptismal certificate, school records, or immunization card (for birth registration);
- Medical certificate or barangay certification (for death registration);
- Marriage contract or affidavit of solemnization (for marriage registration);

c) **Affidavit for Delayed Registration**, where applicable, which may be administered without charge under this Ordinance; and

d) **Endorsement or certification** from the Local Civil Registrar, MSWDO, or authorized LGU personnel for applicants processed under government-assisted programs.

SECTION 7. IMPLEMENTING OFFICES. The Local Civil Registrar's Office shall be the primary office responsible for the implementation of this Ordinance, in coordination with the PSA, MSWDO, Barangay Officials, and other concerned offices.

SECTION 8. FUNDING. An appropriation of P200,000.00 for any necessary expenses arising) from the implementation of this Ordinance shall be charged against the **Office of the Municipal Mayor-Local Civil Registry**, subject to existing accounting and auditing rules and regulations.

SECTION 9. SEPARABILITY CLAUSE. If any provision of this Ordinance is declared invalid or unconstitutional, the remaining provisions not affected thereby shall remain in full force and effect.

SECTION 10. REPEALING CLAUSE. All ordinances, resolutions, or parts thereof inconsistent with this Ordinance are hereby repealed or modified accordingly.

SECTION 11. EFFECTIVITY. This Ordinance shall take effect upon approval of the Local Chief Executive, affirmation of the Sangguniang Panlalawigan of this Province, and after posting at three (3) conspicuous places for three (3) consecutive weeks.

ENACTMENT: **July 7, 2026**
FINALLY VOTED: **July 14, 2026**

I HEREBY CERTIFY the correctness of the foregoing Ordinance No. 17, Series of 2026.

MAY FLOR A. CAGOCO
Sanggunian Secretary

ATTESTED AND CERTIFIED
TO HAVE BEEN DULY ADOPTED:

ALLAN C. BERNAL
Municipal Vice Mayor/Presiding Officer

APPROVED:

RONITO L. MARTIZANO
Municipal Mayor
OCT 2 1 2026